TIDES Peer Mentor Job Description
Fall 2018

Overview

The TIDES Peer Mentor program is an academic leadership opportunity for upper-class students to serve as a mentor to first-year students in a classroom setting. Peer Mentors play a crucial role in helping first-year students transition to the academic and social communities of Tulane. You can learn more about the TIDES program at tides.tulane.edu.

If you are interested in serving in the dual Wave Leader/TIDES Peer Mentor role, you will be asked to answer additional questions on your application.

TIDES Peer Mentors serve for the full fall semester, August 22 - December 7, 2018 and are student employees of Newcomb-Tulane College.

Additional Requirements:

- Attend required training, mid semester check-in, and end of semester appreciation event
- Deliver the two course anchors, noted below, throughout the duration of the semester
- Attend all TIDES classes and field trips, aiding in both classroom management and the planning of course enhancements; meet with assigned TIDES professor regularly
- Submit weekly check-in report on Canvas
- Plan one class gathering for TIDES students outside of normal class time
- Meet with all TIDES mentees in person one-on-one twice during the semester and follow up via email or with additional meetings as necessary; be available for additional communication with, and support of, mentees
- Attend two 15-minute one-on-one check-ins with Newcomb-Tulane College Staff
- Attend Spring Check-In in Spring 2019

Course Anchors

Peer Mentors are responsible for delivering important curricular themes, known as anchors. These are noted below, along with the requirements for each.

**Tulane Campus Culture and Community:** The TIDES experience is a gateway into the Tulane campus culture and community, supporting students in building affinity for the university and finding their people within it. Expectations include:

- Planning at least one out-of-class event during the spring semester, linking to an already-existing campus event.
- Spending the first five minutes of each class relaying important/interesting events relevant to class.

**Campus Resources for Academic Success and Career Preparation:** TIDES Peer Mentors are connectors, introducing students to the academic resources and supports they need to be successful, both in their first year and beyond. Expectations include:

- When holding one-on-one meetings with students, asking pointed questions to help connect students with appropriate campus resources.
- Encouraged: Assisting students with making relevant campus appointments, where appropriate.
Learning Outcomes

During the course of the semester, TIDES Peer Mentors will be working toward the following goals:

- Public speaking
  - Demonstrate proficiency in public speaking through the presentation of course anchors.
- Community building/event planning
  - Create a positive community for their student cohort through the support of social and academic programming, both in and outside of class.
- Counseling (Peer Mentorship)
  - Prove consistency in individual student support through conducting regular one-on-one student meetings
- Resources (Campus resources for academic success)
  - Apply knowledge of campus resources by referring students to appropriate campus partners

Compensation

The TIDES Peer Mentor role will be compensated $250 for the semester, paid in five monthly installments. This stipend will not interfere with any federal work-study eligibility. Your stipend is contingent upon good standing with the program.

Spring & Fall 2018 Schedule

All times and events listed below are mandatory requirements. Any conflicts with the dates below need to be discussed PRIOR to accepting the position(s).

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>April 23-24, 2018</td>
<td>TIDES Peer Mentor and Faculty Meeting [Choose one session]</td>
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<tr>
<td>August 22-24, 2018</td>
<td>TIDES Peer Mentor Training</td>
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<tr>
<td>August 22 – 26, 2018</td>
<td>New Student Orientation [Wave Leader/Peer Mentor Dual Role only]</td>
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<tr>
<td>October 3-5, 2018</td>
<td>Mid-semester Check-In [Attend One Session]</td>
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<td>Wednesday, October 3, 2018 from 3-4 pm</td>
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<td>Thursday, October 4, 2018 from 5-6 pm</td>
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<td>Friday, October 5, 2018 from 12pm-2pm</td>
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<tr>
<td>Wednesday, December 5, 2018</td>
<td>End-of-semester Appreciation from 4-5pm</td>
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Housing & Residence Life will approve Wave Leaders/ Peer Mentors residing in on-campus housing for Fall 2018 for early move-in. More information regarding the early arrival process will be communicated throughout the summer.
Application Timeline:

- Please complete the common application via OrgSync by March 11, 2018.
- Interviews will be held on April 3 -6, 2018.
- Peer Mentors will be notified on April 13 with acceptance due April 16.
- Confirmed Peer Mentors will be placed with a TIDES course and faculty member at the April 23rd or 24th meeting.